Thank you for your interest in becoming a Big Brother or Big Sister. Please submit completed application via email to bbbs.info@bbbsclt.orgor fax to 704-910-5633*;* orhand deliver or mail to 3801 E. Independence Blvd, Charlotte, NC.

Along with this application, you will need to submit a copy of a government-issued photo ID, as well as your driver’s license OR government-issued photo ID, proof of auto-insurance (if you plan to transport a child within the community-based program) and complete a background check. All applications will be given equal consideration regardless of race, age, sex, disability, marital status, sexual orientation, religion or national origin.

GENERAL INFORMATION

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| First Name: | Middle Name: | | | | Last Name: | | | | | | | Preferred Name : | | |
| Home Phone #: | Work Phone #: | | | | Cell Phone #: | | | | | | | Is it okay to text you? Yes No | | |
| Home Address: | | | City: | | | | | County: | | | | State: | | Zip: |
| Personal E-mail: | Work E-mail: | | | | | | | | | How do you prefer to be contacted?  (Phone, e-mail, time of day, etc.) | | | | |
| Social Security Number: | | | | | | | | | | Gender: | | | Marital Status:  If applicable, maiden name: | |
| Date of Birth: | | | | | | | | | |
| Race/Ethnicity:  American Indian or Alaska Native  Asian  Black or African American  Hispanic or Latino  Native Hawaiian or Pacific Islander  White | | | | Other  Multi-race (check all that apply)  *American Indian or Alaska Native*  *Asian*  *Black or African American*  *Hispanic or Latino*  *Native Hawaiian or Pacific Islander*  *White*  *Other* | | | | | | | | | | |
| Nationality/Country of Origin: | | | | | | | | | | | | | | |
| Faith Affiliation: | | | | | | | | | | | | | | |
| Occupation:  Employer: | | | | | | How Long Employed? | | | | | | | Work Hours? | |
| Highest Level of Education: | | | | | | | Are you a student at this time? Yes No  If yes, please name school: | | | | | | | |
| Do you have current or past military experience? Yes No | | | | | | | | | | | Dates of Service: | | | |
| Branch:  Air Force  Army  Marine Corps  Navy  Coast Guard | | | | | | | | | | | | | | |
| Component:  Active  National Guard  Reserve | | | | | | | Are you retired? Yes No  Are you separated/discharged (other than retired)?  Yes No | | | | | | | |
| If retired, separated, or discharged, please check the character of separation/discharge:  Honorable  General (under honorable conditions)  Under Other than Honorable Conditions  Bad Conduct  Dishonorable | | | | | | | | | | | | | | |
| ***Possession of a driver’s license is required if you will be transporting a program youth in any vehicle you are operating.*** | | | | | | | | | | | | | | |
| Do you have a current and valid driver’s license? Yes No | | If yes, state of issue and #: Expiration date: | | | | | | | Do you have a vehicle?Yes No Do you have valid insurance that meets or exceeds state required minimum?  Yes No | | | | | |

Have you previously applied to be or served as a Big Brother or Big Sister here or anywhere else? Yes No

If yes, when and where?

Have you ever been involved with Big Brothers Big Sisters in a capacity other than a Big? Yes No

If yes, when and where?

Have you ever been involved with or volunteered for another youth organization? Yes No

If yes, when and where?

Have you ever been denied acceptance or released from service as a volunteer or employee for another Big Brothers Big Sisters program or youth-serving organization? Yes No

If yes, when and where?

Are you interested in serving with our Community-based program or our School-based program? Please check below:

Community-based  School-based

If School-based, in which school are you interested in serving? Please check below:

**Schools**

Cornelius Elementary (CMS)  Wolf Meadow (Cabarrus Co.)

Nations Ford (CMS)  Royal Oaks (Cabarrus Co.)

Reid Park (CMS)  Forest Park (Cabarrus Co.)

Harding High School (CMS)

**REFERENCE INFORMATION**

Please list information for at least three references below including:

1. Your spouse or domestic partner (i.e., if you live with a significant other/ girlfriend/boyfriend) OR a family member, if you do not have a spouse, partner, or significant other);
2. Current or former employer or co-worker you have known for at least one year, or someone from your school if you are a student; AND
3. A friend or neighbor you have known for at least two years.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Spouse/Partner’s name:** | | Family member name (if no spouse/partner): | | | |
| Address: | | City: | | State: | Zip: |
| Day Phone #: | Cell #: | | Email: | | |
| **Co-worker/Friend** (current or past) or school personnel (if you are a student): | | | | | |
| Address: | | City: | | State: | Zip: |
| Day Phone #: | Cell #: | | Email: | | |
| **Friend, Neighbor, or other personal reference:** | | | | | |
| Address: | | City: | | State: | Zip: |
| Day Phone #: | Cell #: | | Email: | | |

*In addition to the references above, Big Brothers Big Sisters requires references from all youth serving organizations at which you have worked or volunteered directly with youth in the past. Please list additional on separate page, if needed.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Organization name: | | Direct supervisor: | | | | |
| Address (if known): | | City: | | | State: | Zip: |
| Day Phone #: | Contact #: | | | Email: | | |
| Dates of involvement/employment:  Reason for leaving: | | | | | | |
| Organization name: | | | Direct supervisor: | | | |
| Address (if known): | | City: | | | State: | Zip: |
| Day Phone #: | Contact #: | | | Email: | | |
| Dates of involvement/employment:  Reason for leaving: | | | | | | |
| Organization name: | | | Direct supervisor: | | | |
| Address (if known): | | City: | | | State: | Zip: |
| Day Phone #: | Contact #: | | | Email: | | |

**VOLUNTEER AGREEMENT**

I consent to and understand that:

1. The references and youth serving-organization I listed may be contacted by mail, telephone, email, or in-person;
2. The information I provided may be used to conduct a background check, to include a search of public domain records, driving records check, juvenile and adult criminal history check (*see attached authorization*), military records, and other records where required by local, state, or federal law for volunteers working with youth;
3. I am in no way obligated to perform any volunteer services;
4. The BBBS agency is not obligated to match me with a youth and may deny my application or close my match at any time, and to protect all participants’ confidentiality, BBBS is not required to disclose reasons for doing so;
5. Other BBBS agencies and youth organizations where I have worked or volunteered may be contacted as references;
6. As part of the enrollment processes, I will be required to provide additional personal information, including completion of an in-person interview;
7. I understand that the information I provide in the enrollment process will be kept confidential, unless disclosure is required by law and with exceptions noted below.
8. I understand that incidents of child abuse or neglect, past or present, must be reported to proper authorities;
9. I understand that certain relevant information about me will be discussed with the parent/guardian of a child who is a prospective match (*this might include demographic information, information relevant to parent/child preferences, and any information relevant to a child’s safety or well-being*);
10. For purposes of program evaluation, audit, or accreditation, and with the prior approval of the board of Directors, certain outside bodies such as BBBS of America may have access to records.
11. It is my responsibility to update the agency if any of the information I provide on this application, in my interview, or any other information provided during the enrollment process changes (*i.e. address, phone number, auto-insurance, new criminal charges, etc.*).
12. I agree to timely communication and follow-up with all agency staff.

***Please read the following carefully before signing this application:***

I understand that this is an application for a volunteer opportunity and is not a promise or commitment by Big Brothers Big Sisters.

I certify that all information I have provided or will provide to Big Brothers Big Sisters, including this application, is true, correct and complete to the best of my knowledge. I certify that I have and will answer all questions to the best of my ability and that I have not and will not withhold any information that would affect my application for a volunteer position. I understand that information contained on my application will be verified by Big Brothers Big Sisters. I understand that misrepresentations or omissions may be cause for my immediate rejection as an applicant or my termination as a volunteer.

At any time while involved with the Big Brothers Big Sisters program, I agree to immediately inform my Big Brothers Big Sisters contact person of any and all infractions, violations, charges and convictions related to any civil, domestic, or criminal occurrences. I understand that BBBS staff needs to be fully informed to provide the best guidance or support possible.

**Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***If applicant is under the age of 18, co-signature of a parent/guardian is required for application and to obtain criminal history record check information:***

Parent/Guardian Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_

**VOLUNTEER CONFIDENTIALITY AGREEMENT**

As a volunteer with Big Brothers Big Sisters of Greater Charlotte, I understand that I may become aware of certain confidential information which includes, but is not limited to:

* All medical and personal information concerning Littles and their families
* Information regarding the provision of services
* It is expected that I will keep such information in the strictest confidence.
* I understand that this confidentiality agreement will be kept on record at Big Brothers Big Sisters of Greater Charlotte.
* I understand that written authorization shall be obtained only by a staff member from the Little’s Parent/Guardian before any information can be disclosed to another individual, organization or program.
* I understand that any information that is shared will done so only with the permission of the Little’s Parent/Guardian and only when appropriate to serving the best interest of the Little.

**I have read, understand and agree to abide by the above policy both during and after my volunteer tenure with Big Brothers Big Sisters of Greater Charlotte.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed name of volunteer**

**Signature of volunteer Date**

# VOLUNTEER PUBLICITY CONSENT FORM

**I do hereby authorize Big Brothers Big Sisters of Greater Charlotte** to use my image and voice, including photos and videos, for publicity purposes to promote the Big Brothers Big Sisters of Greater Charlotte program. The images/voices may be used in various promotional materials (such as our website), news media publicity, Facebook, and Twitter.

It is my understanding that first names, images/voices may be used by BBBSGC corporate partners.

I agree that there will be no compensation whatsoever for this participation or for the use of resulting materials by Big Brothers Big Sisters.

Big Brothers Big Sisters of Greater Charlotte unconditionally releases me from all liabilities or claims that may result from the existence and use of any such materials.

**Printed name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

First and last names may be used (please check if consent given)

**I do not consent to the use of my name, image or voice.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature Date**

**VOLUNTEER PRE-INTERVEW QUESTIONNAIRE**

Prior to your in-person interview, please answer the questions below. Parents of youth in our programs will often ask questions about someone with whom their child will be matched. The information you provide will also help us make a better match for you and assure we can support you during your involvement with our program. *Please note that you will have an opportunity to discuss these questions and your responses more thoroughly during your in-person interview.*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Do you have any concerns about your ability to fulfill the 12-month commitment required of mentors?   
   Yes No
2. Do you anticipate any significant life changes over the next year or had any this past year?   
    Yes No

Please describe:

1. Have you ever been accused, arrested, charged, or convicted of a crime?

Yes No

1. Have you had any driving citations and/or moving violations in the past 5 years?

Yes No

1. Do you have guns, ammunition, or other weapons in your house?   
   Yes No
2. Are you experiencing any physical or mental health issues?

Yes No

1. Do you speak any foreign languages?

Yes No

1. Do you have any pets?

Yes No If yes, please describe\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Would you be able to secure and make unavailable any youth inappropriate viewing materials in your home?

Yes No

1. Why do you want to become a volunteer with Big Brothers Big Sisters?
2. What interests about working with children?
3. Is there anything else you’d like to tell us about yourself or any questions that you have?
4. Are there other people living in your household?

Provide name, age, relationship to you.

|  |  |  |
| --- | --- | --- |
| Name: | Age: | Relationship: |
| Name: | Age: | Relationship: |
| Name: | Age: | Relationship: |
| Name: | Age: | Relationship: |

1. Please list any counties and states that you have lived in aside from your current address in the past 5 years.

I have answered these questions honestly and completely to the best of my knowledge.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature Date**



**Preferences**

**Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

□ Potential Little □ Potential Volunteer

**Please check areas of interest and activities that you would enjoy.**

**Sports Science & Mechanics Reading**

\_\_\_\_\_Boating \_\_\_\_\_Auto Mechanics \_\_\_\_\_Comic Books

\_\_\_\_\_Swimming \_\_\_\_\_Electronics \_\_\_\_\_Newspapers

\_\_\_\_\_Soccer \_\_\_\_\_Space Science \_\_\_\_\_Books

\_\_\_\_\_Football \_\_\_\_\_Blogging

\_\_\_\_\_Softball **Arts & Crafts Games**

\_\_\_\_\_Baseball \_\_\_\_\_Drawing \_\_\_\_\_Card Games

\_\_\_\_\_Basketball \_\_\_\_\_Painting \_\_\_\_\_Checkers

\_\_\_\_\_Volleyball \_\_\_\_\_Sewing \_\_\_\_\_Chess

\_\_\_\_\_Tennis \_\_\_\_\_Cooking \_\_\_\_\_Dominoes

\_\_\_\_\_Track Meets \_\_\_\_\_Ceramics \_\_\_\_\_Board Games

\_\_\_\_\_Golf \_\_\_\_\_Photography \_\_\_\_\_Video Games

\_\_\_\_\_Cheerleading \_\_\_\_\_Band

\_\_\_\_\_Wrestling \_\_\_\_\_Singing **Outdoor Life**

\_\_\_\_\_Racquetball \_\_\_\_\_Acting \_\_\_\_\_Animals

\_\_\_\_\_Bowling \_\_\_\_\_Dancing \_\_\_\_\_Gardening

\_\_\_\_\_Ping Pong \_\_\_\_\_Watching Live Theater \_\_\_\_\_Star Gazing

\_\_\_\_\_Bicycling \_\_\_\_\_Woodwork \_\_\_\_\_Camping

\_\_\_\_\_Badminton \_\_\_\_\_Model Cars \_\_\_\_\_Fishing

\_\_\_\_\_Skating \_\_\_\_\_Model Boats \_\_\_\_\_Hiking

\_\_\_\_\_Weight Lifting \_\_\_\_\_Model Airplanes

\_\_\_\_\_Horseback riding \_\_\_\_\_Anime

\_\_\_\_\_Auto Racing \_\_\_\_\_DIY

\_\_\_\_\_Kites \_\_\_\_\_Legos

\_\_\_\_\_Gymnastics

What do you enjoy more? □ Watching activities □ Doing activities □ Both

What do you enjoy more? □ Being outdoors □ Being indoors □ Both

Do you feel you would be successful with a talkative or quiet Little? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anything else you would like us to consider? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_